



“According to the policy statement thriving nation - beautiful life District Secretariat Nuwara Eliya is developing systems to avoid delays. Especially the IT section collaborates with all the divisions, implement systems to shorten the steps and provide effective and efficient service. This will make citizens easier to accomplish their tasks.”

**Mrs. R.A.D.T.N Thennakoon
District Secretary
Nuwara Eliya Administrative District**

Our Functions

- ✓ **Establishment Division**
Supervision and coordination of administrative, institutional, and training activities at the district, and divisional levels.
- ✓ **Accounts Division**
Comprehensive financial and administrative functions are carried out, including budgeting, accounting, training, voucher processing, reporting, and supervision of divisional activities.
- ✓ **Planning Division**
Planning, coordination, supervision, evaluation, and progress monitoring of district-level development projects and administrative functions.
- ✓ **Engineering Division**
Implementation and supervision of construction, renovation, maintenance, technical assessments, and administrative functions through relevant district and national level committees.
- ✓ **Internal Audit Division**
Ensuring internal audits of district secretariat and divisional secretariat, participating in audit committees, and conducting sample audits.
- ✓ **Investigation Division**
Conducting disciplinary inquiries, analyzing complaints against officers, making recommendations, and ensuring formal investigations and reporting.
- ✓ **Samurdhi Division**
Carrying out administrative, financial, training, audit, and development activities, including welfare programs and community initiatives at the district level.
- ✓ **Agriculture Unit**
Planning, coordinating, and implementing agricultural development activities, addressing farmer issues, and collaborating with technical institutions and district agricultural committees.
- ✓ **Social Services Unit**
Providing vocational training, employment support, welfare, rehabilitation, and development programs for vulnerable groups including youth, women, children, and disaster-affected individuals at the district level.
- ✓ **Information Technology Unit**
This involves the continuous monitoring, systematic development, and rigorous evaluation of IT systems to ensure they align with organizational goals, remain up-to-date with technological advancements, and support efficient and effective service delivery.



District Secretariat Nuwara Eliya



Vision

“A Productive Citizen, a family of happiness, disciplined society and prosperous district”

About us

Under the leadership of Government Agent (GA) R.A.D.T.N. Thennakoon, the Nuwara Eliya District Secretariat carries out its government functions through effective coordination with the Ministry of Public Administration, Ministry of Home Affairs, and other affiliated institutions. The Secretariat ensures smooth collaboration among all Government Ministries, Departments, and institutions. It administers and supervises 10 Divisional Secretariats—Nuwara Eliya, Walapane, Hanguranketha, Norwood, Mathurata, Kothmale - East, Kothmale - West, Thalawakale, Nildandahinna, and Ambagamuwa. Key responsibilities include conducting elections, organizing district-level public, religious, and cultural events, and chairing District Coordinating Committee meetings. The Secretariat also plays a vital role in coordinating with civil society, NGOs, and the public, helping to mediate and resolve local social issues.

Mission

" Accomplishing the expectations of the public of the district by taking actions as the pioneer of human and physical resources management of the district, providing advice and guidance as required through coordinating government and non-government institutions of the district to assure the investment of public fund a planned and sustained way and providing higher contribution to national economic by promoting the livelihood of the public by targeted uplifting of rural economy and implementing necessary techniques in such a way that social co- existence and reconciliation is developed concurrently in the district. "

Contact Us



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